



भाकृअनुप - प्याज एवं लहसुन अनुसंधान निदेशालय

राजगुरुनगर, पुणे - 410 505

(आईएसओ 9001:2008)

ICAR - Directorate of Onion and Garlic Research

Rajgurunagar, Pune - 410 505

(ISO 9001:2008)



F. No. 6-3/Pur/Lib/2014-2015 - 3409

Date: 12/2/2015

To,

M/s. Techno Books & Periodicals
M-4/8A, Ground floor, Model Town -III
Delhi - 110009, India.

Subject: Supply of Books.

Reference: Your Quotation No. TBP/DOGR/Book-14-15/1 dated 28/11/2014.

Sir,

With reference to your quotation above, it is requested to arrange to supply the following books:-

1. Principles & Practices of Organic Farming	1150.50
2. Protected Cultivation	560.50
3. Varieties and Hybrids of Vegetables	1150.50
Total	2861.00

The pre-receipted bill towards the cost of the same may please be sent in triplicate in the favour of
"The Director, Directorate of Onion and Garlic Research, Rajgurunagar, Pune - 410 505".

Terms and Conditions :

1. Delivery: F. O. R. Rajgurunagar. Postage free if the books are supplied by Registered Post. Books sent by post will be preferred.
2. Delivery Period: Indian Books within 4 weeks and for Foreign Books within 8 weeks. After that this supply order will stand cancelled. This center is not responsible for payment of further books, received after the stipulated time.
3. No advance payment will be made.
4. Only the latest edition of the book will be accepted.
5. Defective Copy, wrong title, etc. of supplies will have to be replaced within the stipulated period whenever noticed by us at the firm's cost.
6. If any price variation is their (i.e. more than quoted price - Foreign currency) before supply, the firm has to brought to the notice to this office, otherwise the book(s) will be sent to you at firm's cost or the quoted price will be sent by us.
7. The firm will have to attach a copy of publisher's invoice or catalogue in support of the price(s) of the books and Xerox copy of GOC without which the same will not be accepted.
8. The bill should be produced strictly in accordance with the trade terms mentioned above. Any additional charges added in the bill will be deducted from the amount of the bill without any notice to the firms, which may please be noted.
9. Books supplied by VPP or Document sent through bank will not be accepted.

10. The books should be securely packed with polythene inner lining or any other waterproof material cover under transit insurance. This center will not be responsible for any loss or damage of the item in transit. The books received in damaged condition will be subject to our inspection and approval. Our decision regarding condition of the books will be final and binding on the supplier concerned.
11. A certificate to the effect that you have charged publisher's correct price must be given in the bill. A copy of the conservation rate of foreign currency prescribed by the GOC and in force at the time of billing, should invariably be attached along with the bill.
12. Please confirm and communicate within 15 days of the receipt of this letter the title from this order, which you will be able to supply definitely within the period specified above so that we should acquire the remaining titles from other sources. If we do not hear from you within 15 days, it will be presumed that you are unable to supply any book and the order will be placed with another supplier.
13. Please furnish your PERMANENT INCOME TAX NUMBER on the bill, without which the payment of bill will not be made.

Yours faithfully


Admn. Officer
DOGR, Rajgurunagar.

Copy to:

1. A.F.A.O., DOGR, Rajgurunagar.