



भाकृअनुप-प्याज एवं लहसुन अनुसंधान निदेशालय

राजगुरुनगर, पुणे-४१०५०५ महाराष्ट्र

ICAR-DIRECTORATE OF ONION AND GARLIC RESEARCH

Rajgurunagar, Pune – 410 505, Maharashtra

Phone (02135) 222026, 222697, Fax (02135) 224056 Email:director@dogr.res.in



Note : All the communication must be addressed to the Sr. Administrative Officer by designation, ICAR-DIRECTORATE OF ONION AND GARLIC RESEARCH, RAJGURUNAGAR PUNE – 410 505 * (The quotation is also being uploaded on the DOGR website www.dogr.res.in and the other prospective bidders can make use of the document down loaded from the website.

F. No. 15-128/SP/AMC Electricals Maintenance/2016-17/S&P/

Date:06/05/2016

To,
Office Copy
(Addresses are attached in overleaf)

Subject: Seeking Quotation for AMC for General Electrical Operations & General Maintenance & Operation of Irrigation Motors and Water Supply which is to be carried out under AMC is mentioned in Annexure-I & Annexure-II respectively. –regarding

Sir,

Please send your lowest quotation as per terms and conditions mentioned below for AMC of following items as per detailed given below :-

Sr.No.	Required Item	Approximate Cost	Amount of EMD	Last date of submission quotation
1.	General electrical operations & General Maintenance & operation of Irrigation Motors and Water Supply which is to be carried out under AMC is mentioned in Annexure-I & Annexure-II respectively.	600,000.00	30,000.00	20-05-2016 (12.00 p.m.)

Quotations should be in sealed covers superscribed as “quotation for General electrical operations & General Maintenance & operation of Irrigation Motors and Water Supply “ and may be send by registered post/Courier/By Hand in the name of “The Director, ICAR-Directorate of Onion & Garlic Research ” **on or before 20-05-2016 (12.00 p.m.)** The quotation without above superscription on the cover will not be considered, The quotations received after due date and time shall be summarily rejected.

The AMC shall be governed by following Terms and conditions:-

1. Rates of Sales Tax/VAT/Service Tax/LBT or any other charges etc. if any may be shown separately in Annexure-III (Format for Quotation) failing which it shall be assumed that quoted rates are inclusive of all taxes and any additional amount on this account shall not be paid.
2. Telex or Facsimile quotations are not acceptable.,
3. Rate must be quoted FOR destination at ICAR-DOGR,Rajgurunagar, Pune-410 505 , Maharashtra.
4. TDS and statutory taxes will be deducted as applicable.
5. **The firm submitting quotations must have valid VAT/Sales Tax/Service Tax/Pan/TAN etc. and copy of the same may be enclosed with their quotations, failing which their bid shall be treated as non-responsive and rejected.**
6. The firm should not be black listed by any organization and Certificate in this regard may be enclosed with the quotation.
7. EMD Rs30,000/- (Rupees Thirty Thousand only) (Refundable)] only in form of Demand Draft /Banker's cheque / Pay order issued from Scheduled Bank and payable to “**Director ICAR UNIT-DOGR, Rajgurunagar**” along with their quotation must be submitted failing which their offer will not be considered. THE EMD of the unsuccessful bidder shall be refunded without any interest after award of the contract. The EMD of the successful bidder shall be refunded after receipt of Security Deposit as per Para No. 9 If the successful bidder fails to furnish the required Security deposit .within the specified period the EMD will be forfeited, besides they are also likely to be blacklisted.

Continued on page 2

8. Technical bid and financial bid should be subscribed in a cover as a Single Bid System and superscribed that Limited Tender/Quotation is for "quotation for General electrical operations & General Maintenance & operation of Irrigation Motors and Water Supply "The successful bidder will have submit Security deposit @ 10% of the supply order in form of D.D. / Banker Cheque/Pay order before commence of AMC. The DD/Banker's cheque should be drawn in favour of Director, Directorate of Onion & Garlic Research, Rajgurunagar. The security deposit should be valid for the additional 2 months beyond the period of contract.
9. **The Vendor shall have to submit TECHNICAL COMPLIANCE STATEMENT as per Annexure-II and financial bid as per Annexure-III failing which bid shall be rejected.**
10. Quotations should be valid for 90 days. Validity with less than 90 days shall not be accepted and shall be treated as Non-responsive.
11. Liquidated Damages for lapse, Theft case, broken of article, misplaced etc @ 0.5% per week of the contract value (Maximum upto 10%) shall be recovered from their final bill.
12. Payment shall be released only after completion the work, Payment in advance shall not be made in any circumstances. .
13. Cutting/Overwriting should be duly signed and attested by the appropriate authority of the firm.
- 14 The quoted rate would not be changed and certificate to this effect should be recorded by the Vendor .
- 15 Since payment is to be made through RTGS, the details of Bank Account, IFC Code, Name of the Bank and Branch may be furnished along with their quotation.
- 16 The vendor should be well experienced, would have completed similar contract in any three Government/Semi Government/Autonomous Organization. They should also enclose certification regarding successful completion from the said organization.
- 17 Faulty calls should be attended immediately.
18. The successful vendor will have to sign contract for AMC on non judicial stamp paper of Rs.100/-
19. The initial contract will be for a period of one year and if their service are found satisfactory it can be further extended for another one year and revision of rates can be allowed up to 10%.
- 20.The Intimation of any fault in the machine will be reported to the vendor on Telephone . The fault should be attended within seven hours from the time of booking of complaint. In case Contractor fails to repair the electrical operations & General Maintenance & operation of Irrigation Motors and Water Supply air conditioners within two days penalty @ Rs.500/- per day will be imposed till such time the machine is restored back to smooth working condition.
21. The last date of receipt of quotation in sealed Cover superscribed with "Quotation for Comprehensive electrical operations & General Maintenance & operation of Irrigation Motors and Water Supply " due on 20-05-2016(12.00 p.m.) Shall be accepted till 20-05-2016(12.00 p.m.) The late bid shall not be accepted at any cost.
24. All disputes under Rajgurunagar jurisdiction only.
25. The detail Terms and conditions are enclosed at Annexure I
26. The detail Scope of Work of AMC of Electricals work and Maintenance is enclosed at Annexure II
27. The rate of AMC is to be quoted enclosed at Annexure III
28. All required document must be enclosed with this quotation failing which price bid shall be treated as non – responsive.
29. The Director Reserve right to consider all and reject all or any one quotation without assigning any reason.

(Sunil Kumar)
Senior Administrative Officer

नियम एवं शर्तें / Terms and conditions:**I. अनुबंध मूल्य / Contract Value:-**

With a Grand Total of Rs..... per month, the Whole Contract value of AMC during the whole contract tenure i.e. Rs. annually approximate. This Annual/Monthly Cost is inclusive of Service tax and all applicable taxes & no other extra payment in any circumstances shall be paid. All details like services covered under this contract & other Terms & Conditions are mentioned overleaf. It is mandatory for AMC provider to provide the services as per DOGR's requirement and submit the duly signed (by I/c Estate, DOGR) service report along with the monthly bill of AMC. All the details regarding general electrical operations & General Maintenance & operation of Irrigation Motors and Water Supply which is to be carried out under AMC is mentioned in Annexure-I & Annexure-II respectively.

II. सामान्य शर्तें / General conditions:

1. Initially the term of the contract will be for one year i.e. from (Period will be specify) to (Period will be specify) On the expiry of the contract or its termination, the Director DOGR reserves the right to renew the contract on monthly/yearly basis on the terms and conditions that may then be mutually agreed upon. You are required to enter in a formal contract by signing the contract's terms & conditions on non judicial stamp paper.
2. You are required to deploy your own three wiremen & a helper as per minimum wage act by central labor commission. You are required to submit photocopies of their identity cards duly attested by you to this Directorate before their deployment. Any changes/Replacement of wireman with new one should be conveyed to this office immediately.
3. All Wiremen should possess at least ITI Pass certificate in relevant trade. Photocopies of their ITI certificates are required to submit in this Directorate at the time of commencing AMC work
4. Wiremen & helper should be provided with appropriate protection gloves, shoes, equipments & all other necessary safety gears required during electrical operations.
5. The Directorate shall not bear any liability arise due to accident while working in outside premise.
6. In case of any accident/ Loss of life of the workers during discharging duties compensation to be given to the workers by the contractor, hence the same shall be borne by the firm and this centre will not bear any monetary expenses towards payment of any compensation to the workers
7. You are required to get insured all of your deployed staff members against any liability arising under the workman's compensation act.
8. The Directorate does not bear any liability for permanency claim of persons engaged by the agency.
9. If during the currency of the contract agreement any person out of those engaged by you got injured/become disabled while performing their duty and the injury or disablement causes, the liability of such payment to such workers shall rest with you only.
10. The agency will have their wiremen, helpers, labors etc as per minimum wage act by central labor commission.
11. The supply should be made by due date failing which purchase order shall be treated as cancelled, unless and until written request for extension of date of delivery has been sought from the purchaser and same has been granted in writing by the purchaser. For supply after due date liquidated damage at the rate of 0.5% per week subject to a maximum of 10 % of the amount of purchase order shall be deducted from the final bill.

III. सेवाओं की आवश्यकता / Services Requirement:

1. Operation of all DG sets at DOGR campus.
2. General maintenance of all electrical fittings and electrical operation at DOGR Campus including all buildings.
3. General maintenance & operation of electrical fittings at Onion storage structures, residential quarters & other establishments i.e. stores, equipment sheds, tractor sheds etc.
4. General maintenance & operation of electrical fittings of all street lights & electrical fittings of all stores/section.
5. General maintenance & operation of irrigation Motors/ pumps, fountains & other equipments in the campus and maintenance & operation of Water Supply as and when required. For detail please see Annexure I & II.
6. Any other related work, for maintenance of infrastructure with the approval of Competent Authority.

IV. भुगतान की विधि / Mode of payment:

The firm can submit the monthly/quarterly bill for the job performed during the preceding month. This office shall make payment directly to firm's Bank account by the mode of RTGS/NEFT. Payment is subject to satisfactory certificate given by I/c Estate DOGR. However taxes which are as per the rules of the Govt. /Govt. Department shall be deducted at source from the monthly bills. You are requested to submit your bank account details to this office before claiming the bills.

V.निष्पादन सुरक्षा जमा / Performance Security deposit:

An amount of Rs. /- only (equivalent to 10% of the total contract value) must be deposited by the firm towards performance guarantee/ Security Deposit in the form of Demand Draft/Pay Order favoring ICAR Unit- DOGR, Rajgurunagar within two weeks from the date of award of the contract. The security shall be refunded to the contractor after satisfactory completion of the contract or adjusted against any damages or loss of property etc. caused by the personnel deputed by the agency. No interest will be paid on the security money deposited.

VI.तरलता नुकसान, दंड प्रावधान / Liquidated Damages, Penalty Clause:

1. Whenever and wherever it is found that the work is not up to the mark in any Section and it will be brought to the notice of the supervisory staff of the firm by DOGR, and if no action is taken within one hour liquidated damages clauses will be involved. An amount of Rs. 500/- will be levied as liquidated damages per day.
2. Any misconduct/ misbehavior on the part of the manpower deployed by the agency will not be tolerated and such persons will have to be replaced immediately.
3. No any double duty will be allowed against the AMC work, person deployed for maintenance should perform single duty of only 8 hours in a day (24 hours). If found a penalty of Rs. 500/- per instance will be deducted from the bill.
4. If the required number of workers/supervisor are less than the minimum required as a penalty of Rs. 500/- per worker per day will be deducted from the bill.
5. Round the clock services by trained personal along with helper will be provided by the AMC provider under the AMC. No any double duty will be allowed against the AMC work, person deployed for maintenance should perform single duty of only 8 hours in a day (24 hours). If found a penalty of Rs. 500/- per instance will be deducted from the bill.

VII.अनुबंध की समाप्ति / Termination of Contract:

This contract can be terminated by giving one month's notice on either side and that any notice required to be served shall be sufficiently served on the parties if delivered to them personally or dispatched by the address herein given under registered post. It should be taken into consideration that all other details including all above are fully bind upon you.

All disputes under Rajgurunagar Jurisdiction only.

Annual maintenance contract includes:

- Maintenance of Motors, repairs, rewinding, change of bearings, greasing etc. complete.
- Changing of required size copper/aluminum cable with suitable lugs and nut bolts, maintenance of I.C. T.P. switch, starter, relay, contract strip, single phase preventer and nut bolts etc.
- Changing of required AMP capacity fuse like 32, 63 and 100 AMP with lugs and required nut bolts along with washers and other miscellaneous parts etc.
- Changing of Ammeter, Voltmeter, rotary switches, Capacitor etc. whenever required.
- Other minor works in electric lines motor to ensure continuous water supply.
- Taking out motors during flood times in river & again positioning them during planting season.
- Maintenance and overhauling should be done at every fortnight basis even if there is no problem.

(Sunil Kumar)
Senior Administrative Officer

Encl: - Annexure I,II,III

Copy to :

1.Dr..Manjunatha Gowda DC, Scientist / I/c Estate, DOGR,Rajgurunagar

SCOPE OF WORK FOR AMC**Name of Item: ANNUAL MAINTENANCE FOR ELECTRICE MOTORS USED FOR IRRIGATION AND WATER SUPPLY:**

ANNUAL MAINTENANCE FOR ELECTRICAL OPERATIONS: Quantity as per Annexure II	
Sr. No.	Description of AMC: 24 hours services of qualified electricians along with helper during shift are required round the clock for looking after following nature of works.
1	Operations of 12 KW AC cold storages for 24 Hrs.
2	Seed/Onion storage structure- Seed Tech. Lab.
3	Electrical maintenance at Poly houses
4	Operation of 250 KVA D.G. set
5	Operation of 125 KVA D.G. set
6	General maintenance under various sections/offices in DOGR and campus (Administration building (old/New), Onion Storage Structures, Curing Shed, Residential Quarters, Director's Bungalow, Tractor Shed, Old Farm Office, Guest House Pump Shed, Security Guard Main Gate cabin, Toilets etc.)
7	Maintenance of Streetlight, HPSV, HPMV, WT fitting with various garden, gate lamps and flood light.
8	General Maintenance of HT/LT line from MSEB sub-station to DG set Room.
9	General maintenance of all type of cables.
10	Maintenance of L.T. Central Panel with various capacity and switchgears.

Sr. No	Details	Rajgurunagar Farm	Kalus Farm
01	Irrigation pumps at river side	15 HP Mono block	7.5 HP Submersible
		15 HP Submersible	7.5 HP Submersible
02	Irrigation pumps at well side	7.5 HP Submersible	7.5 HP Submersible
		7.5 HP Submersible	
03	Portable water lifting pump	5 HP Submersible	7.5 HP Submersible
		5 HP Submersible	

(Sunil Kumar)
Senior Administrative Officer

Mark (Yes) if specification offered is as per quotation or better, if not, specify the specification offered. An item-by item commentary on the purchaser's Technical Specification demonstrating substantial responsiveness of the goods and services of those specification or a statement of deviations and exceptions to the provision of the Technical specifications.

(Technical literature/brochures/manuals should be attached along with this format)

Please Note:-

Compliance / Deviation statement comparing the specification of the quoted model to the required specifications. This statement should also give the last page of the technical literature where the relevant specification is mentioned.

Bids must have supporting documents (technical) literature of copies of relevant pages from the service manual or factory test (data) for the points noted above, failure regarding which may result in rejection of bid.

FORMAT FOR QUOTATION

(To be returned by Bidders along with the quotation duly completed and signed)

Name of Item: ANNUAL MAINTENANCE FOR ELECTRIC MOTORS USED FOR IRRIGATION AND WATER SUPPLY:

Sr. No.	Description	Quantity	Unit Rate	Total
	Description of Items			

Gross total cost Rs. (In Figures)

Rupees.....(in words)

We agree to carryout the AMC at a total Annual cost (12 Months) as per specified work at annexure II for a total contract price of Rs.....(in figure) Rupees.....in words) within the period specified in the invitation for Quotations.

We had read, understood and accepted all the terms and conditions mentioned in the letter inviting quotations.

We are also enclosing DD/BC No.....Date.....for Rs..... towards EMD

(Bidder)

Name :.....

Phone No.

Signature:.....

Mobile No :.....

Date :.....

Email:.....