



भाकृअनुप - प्याज एवं लहसुन अनुसंधान निदेशालय

राजगुरुनगर, पुणे- 410505 (महाराष्ट्र)

ICAR - Directorate of Onion and Garlic Research

Rajgurunagar, Pune-410505 (Maharashtra)

Phone No.(02135) 222026, Fax: (02135) 224056, Email: director@dogr.res.in



मिसिल संख्या:- 16-11/Work/14-15

दिनांक:- 13/01/2015

सेवा में/To

विषय: निदेशालय में विभिन्न छोटे सिविल कार्यों हेतु परामर्शी सेवाओं के लिए/सीमित निविदा आमंत्रित (कोटेशन) करने के बारे में।

Sub. : Limited tender (Calling quotation) for Consultancy services towards various petty/civil works at this Directorate- reg.

महोदय / Sir,

उपरोक्त विषय के संदर्भ में इस निदेशालय में एक वर्ष की अवधि हेतु विभिन्न छोटे/ सिविल कार्यों (संलग्न एनैक्चर के अनुसार) के लिए परामर्शी सेवाओं हेतु प्रतिष्ठित एवं सरकारी संस्थाओं द्वारा अधिकृत/पंजीकृत एजेंसियों से सीमित निविदा आमंत्रित (कोटेशन) की जाती हैं। कार्य डी.ओ.जी.आर. के कार्यक्रम के अनुसार आरम्भ/ कराया जायेगा और वास्तविक क्षेत्र के आधार पर अंतिम रूप दिया जाएगा। आप इस संबंध अपने मुहरबंद प्रस्ताव सभी नियमों और शर्तों के साथ लिफाफे के ऊपर “**सिविल कार्यों हेतु परामर्शी सेवाओं के लिए निविदा(कोटेशन)**” लिखकर निदेशक, प्याज एवं लहसुन अनुसंधान निदेशालय, राजगुरुनगर, पुणे को **12/02/2015** तक प्रस्तुत कर सकते हैं। आवश्यक विवरण नीचे दिया गया है एवं अधिक जानकारी हेतु आप निदेशालय की वेबसाइट www.dogr.res.in भी देख सकते हैं।

With reference to above subject, limited tender (Quotations) are invited from Reputed and Authorized agencies of Government Institutions for providing Consultancy services towards various petty/civil works (as per Annexure-I) for the period of one year at this Directorate. The work shall be commenced/carried out as per DOGR schedule and finalized on actual area basis. In this connection you may submit your sealed proposal along with all terms and conditions superscribed as “**Quotation for Consultancy services towards various petty/civil works**” to the Director, DOGR, Rajgurunagar, Pune upto **12/02/2015**. Important specifications are given below and you may also visit at DOGR’s website www.dogr.res.in for details.


Administrative Officer

Copy to:

1. Dr. A. J. Gupta, Sr. Scientist and I/c Estate, DOGR, Rajgurunagar, Pune.
2. Dr. A.Thangasamy, Chairman -Works Committee, DOGR, Rajgurunagar, Pune.
3. AFAO, DOGR, Rajgurunagar, Pune.
4. Guard file

P.T.O. for Description and Term & conditions

Sr. No.	Description	Quoted Rate/Amount for Consultancy charges (Inclusive of all taxes)
1.	<p><u>PROVIDING CONSULTANCY FOR CARRYOUT VARIOUS PETTY/CIVIL WORKS</u></p> <p>Consultancy covers following points</p> <ol style="list-style-type: none"> 1. Providing and preparation of Designs/Sketches, Estimates, Technical Specification of work according to ICAR Rules and guidelines and CPWD, MES, PWD guidelines.. 2. Supervision of ongoing works from beginning to completion; and to check the quality of work as per our requirement and to our satisfaction. 3. M.B. recording and verifying the contractor's bills. <p>Consultancy period : One year</p> <p>Note: While processing/carryout each work the consultancy firm should discuss with Director, DOGR, I/c-Estate and Works Committee- Chairman for finalization of proposal.</p>	

Term & conditions:-

1. Company profile along with authorization/registration certificate from Government department should be provided with the tender document.
2. The PAN/TAN detail and Bank Account detail should be provided with the tender document.
3. The work shall be commenced as per DOGR schedule, further the rate will be valid for one year from the date of assigning of work order. The Work order may be renewed for another one year by the competent authority subject to satisfactory services.
4. The rates for consultancy services may be quoted as per above mentioned detail and inclusive of all taxes & charges.
5. All applicable taxes and charges, term & conditions, discount (if any), commencement schedule/period should be clearly mentioned in your proposal. No other charges shall be paid extra.
6. Quoted rates should remain valid upto 90 days (minimum) from the date of opening of tender.
7. Finalization of bill will be done on actual area basis only. Payment will be made only after completion of work as per our requirement and necessary certification by DOGR.
8. T.D.S. @ 2% will be deducted on the amount from the final bill of consultancy firm.
9. Directorate reserves the right for cancellation without sending any information.
10. All right to Rajgurunagar jurisdiction.
11. Receipt of this letter may please be acknowledged.


 Administrative Officer