



भाकृअनुप-प्याज एवं लहसुन अनुसंधान निदेशालय
राजगुरुनगर, पुणे-४१०५०५ महाराष्ट्र
ICAR-DIRECTORATE OF ONION AND GARLIC RESEARCH



Rajgurunagar, Pune – 410 505, Maharashtra
Phone (02135) 222026, 222697, Fax (02135) 224056 Email:director@dogr.res.in

Note : All the communication must be addressed to the Director by designation, ICAR-DIRECTORATE OF ONION AND GARLIC RESEARCH, RAJGURUNAGAR PUNE – 410 505 * (The quotation is also being uploaded on the DOGR website www.dogr.res.in and the other prospective bidders can make use of the document down loaded from the website.

F. No. 15-110/S&P/Tractor/2015-16 /2178

Date 18-01-2016

To,

Subject: Limited tender for Purchase of Mini Tractor -regarding

Sir,

Please send your lowest quotation as per terms and conditions mentioned below for supply the following:-

Sr. No.	Product Required	Qty	Estimate Cost (Rs.)	Delivery place	Last date for submission of Tender
1.	Mini Tractor (Specification Annexure-I attached herewith)	2 Nos	9.00 Lakhs	ICAR-DOGR Rajgurunagar	03.02.2016 at 4.00 p.m.

Limited tender should be quoted in Two Bid system i.e. Technical Bid and Financial Bid separately in two sealed envelopes superscribed Technical Bid and Financial Bid respectively. These two envelopes shall be put in one bigger (outer) envelope and sealed. This sealed outer envelope shall be superscribed "Limited tender for Purchase of Mini Tractor" and may be send by registered post/Courier/By Hand delivery so as to reach this institute on or before 03.02.2016 at 4.00 p.m. The Limited Tender without above superscription on the cover will be not considered. The tender received after due date and time will not be accepted.

The Purchase shall be governed by following Terms and conditions:-

1. Rates of Sales Tax/VAT/Service Tax/Octroi or any other charges etc. if any may be shown separately in Annexure-III (Format for Quotation) failing which it shall be assumed that quoted rates are inclusive of all taxes and any additional amount on this account shall not be paid. From C/D/32 Octroi exemption certificate shall not be supplied from this office.
2. Rate must be quoted FOR destination at ICAR-DOGR, Rajgurunagar ,Pune-410 505 Maharashtra.
3. The octroi if any stipulated by the supplier in their quotation should be paid first by the supplier which should be claimed in their invoice alongwith receipt on account of payment of octroi for reimbursement from the purchaser. The payment of demurrage charges if any for non payment of octroi etc. shall be the responsibility of supplier and not that of the purchaser.
4. Telex or Facsimile quotations are not acceptable.
5. TDS and statutory taxes will be deducted as applicable.
6. The firm submitting Limited Tender must have valid VAT/Sales Tax/Service Tax/Pan/TAN etc. and copy of the same may be enclosed with their tender (To be submitted in Technical Bid envelop) , failing which their bid shall be treated as non-responsive and rejected. The details of the same may be mentioned in annexure IV

Contd....2

(2)

7. Onsite Guarantee/Warranty for minimum One year or as stipulated in the Technical specification Annexure – I must be provided.
8. EMD of Rs.45000 /- [(Rupees Forty five thousand only)(Refundable)] must be deposited with bid/limited tender in form of Demand Draft /Banker's cheque / Pay order issued from Scheduled Bank and payable to "Director ICAR UNIT-DOGR, Rajgurunagar" failing which their offer will not be considered. (EMD to be submitted in Technical Bid Envelope). THE EMD of the unsuccessful bidder shall be refunded without any interest after award of the contract. The EMD of the successful bidder shall be refunded after completed the satisfactory of work. If the successful bidder fails to furnish the required material within the specified period the EMD will be forfeited.
9. If quoted price is below Rs. 1.00 Lakhs, then EMD need not be submitted.
10. The successful bidder will have submit Security deposit @ 10% of the supply order in form of D.D. / Banker Cheque/Pay order before supplying the Equipment.
11. The Vendor will have to submit TECHNICAL COMPLIANCE STATEMENT as per Annexure-II in the Technical Bid and financial bid as per Annexure-III failing which bid shall be rejected.
12. Rate and quantity for all required consumables spares and essential accessories should be quoted separately
13. Tender should remain valid for 90 days and validity with less than 90 days shall not be accepted and shall be treated as Non-responsive.
14. Supply should be made within twenty days after receipt of confirm purchase order from this office.
15. Liquidated Damages for delayed supply @ 0.5% per week of the contract value will be charged. Maximum L.D. 10%) shall not be more than 10% of C.V.
16. The letter inviting tender issued to the vendor's alongwith enclosed, each page duly signed under the seal of company should be returned alongwith their tender to be enclosed in the Technical Bid..
17. Payment shall be released only after successful supply and installation of the equipment. Payment in advance shall not be made in any circumstances. .
18. Cutting/Overwriting should be duly signed and attested by the appropriate authority of the firm.
19. The quoted rate should not be more than MRP Price and certificate to this effect should be recorded by the vendor.
20. Since payment is to be made through RTGS, the details of Bank Account, IFC Code, Name of the Bank and Branch may be furnished alongwith their "TECHNICAL BID."
21. If vendor is not the manufacturer, they should submit Authorisation letter from the manufacturer failing which their bids shall be treated as non responsive.
22. The vendor must mention the make and Model of the item/items quoted by them.
23. The Director, ICAR-DOGR reserved the right to accept or reject any or all quotations without assigns any reason thereof.
24. Technical Bid Envelope should contain item as per Annexure IV.
25. Financial Bid Envelope should contain Bid Price (Annexure III) only.


Sr. Administrative Officer

Encl :- Annexure I,II,III, IV

Copy to :

1. Dr. V. Karuppaiah, Scientist DOGR, Rajgurunagar
2. ARIS cell for uploading on office Website and Central Procurement Portal.

(3)



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ANNEXURE – I

TECHNICAL SPECIFICATION

Name of Equipment: Purchase of Mini Tractor :- (Qty. 2Nos)

<u>Sr No.</u>	<u>Particulars/Specification</u>
1.	Power :- 18-25 HP, four wheel drive
2.	Wet disc type brake, rated speed 1600-2200 RPM,
3.	Displacement Capacity CC 900-1300 CC,
4.	Steering: - Power steering/Manual.
5.	Lifting capacity 400-500 kg
6.	Accessories : Hood, Tyre weights, jack and Toolbox
7.	Charges should be including RTO registration and insurance formalities
8.	Minimum one year warranty.
9.	Additional implements (2 each). Trolley, Harrow, Cultivator, seed drill, rotavator and bund former.


Sr. Administrative Officer



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ANNEXURE – II

TECHNICAL COMPLIANCE STATEMENTName of Equipment: **Purchase of Mini Tractor (2 Nos)**

Sr. No.	Particulars/Specification	Specification offered
1.	Power :- 18-25 HP, four wheel drive	
2.	Wet disc type brake, rated speed 1600-2200 RPM,	
3.	Displacement Capacity CC 900-1300 CC,	
4.	Steering: - Power steering/Manual.	
5.	Lifting capacity 400-500 kg	
6.	Accessories : Hood, Tyre weights, jack and Toolbox	
7.	Charges should be including RTO registration and insurance formalities	
8.	Minimum one year warranty.	
9.	Additional implements (2 each). Trolley, Harrow, Cultivator, seed drill, rotavator and bund former.	

Mark (Yes) if specification offered is as per quotation or better, if not, specify the specification offered. An item-by item commentary on the purchaser's Technical Specification demonstrating substantial responsiveness of the goods and services of those specification or a statement of deviations and exceptions to the provision of the Technical specifications.
 (Technical literature/brochures/manuals should be attached alongwith this format)

Please Note:-

Compliance / Deviation statement comparing the specification of the quoted model to the required specifications. This statement should also give the last page of the technical literature where the relevant specification is mentioned.

Bids must have supporting documents (technical) literature of copies of relevant pages from the service manual or factory test (data) for the points noted above, failure regarding which may result in rejection of bid.

SIGNATURE WITH STAMP OF THE BIDDERS

(5)



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ANNEXURE – III

FORMAT FOR QUOTATION

(To be returned by Bidders along with the quotation duly completed and signed)

Name of Equipment: Purchase of Mini Tractor (2 Nos)

Sr.No.	Description	Quantity	Unit Rate	Total

Gross total cost Rs. (In Figures)

Rupees.....(in words)

We agree to supply the above goods in accordance with the Technical specification for a total contract price of Rs.....(in figure) Rupees.....in words) within the period specified in the invitation for Quotations.

We also confirm that the normal commercial warranty/guarantee of..... month shall apply to the offered goods.

We had read, understood and accepted all the terms and conditions mentioned in the letter inviting quotations.

We are also enclosing DD/BC No.....Date.....for Rs..... towards EMD

(Bidder)

Name :.....

Phone No.

Signature:.....

Mobile No :.....

Date :.....

Email:.....

(6)



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ANNEXURE IV

DOCUMENTS TO BE SUBMITTED IN TECHNICAL BID ENVELOPE

Name of Equipment: Purchase of Mini Tractor (2 Nos)

Sr.No.	Particulars	Yes / No
01	EMD Enclosed	
02	Copy of PAN No. Enclosed	
03.	Copy of VAT/Sales Tax/Service Tax No. Enclosed	
04.	Copy of TAN No. Enclosed	
05.	Authorization letter from manufacturer	
06.	Technical compliance statement as per Annexure II alongwith relevant literature	
07.	Balance sheet for last year duly signed by Chartered Accountant	
08.	Bank details for payment through RTGS	
09.	List of three client alongwith purchase order	

Please Note:-

Yes or No may be mentioned as per the documents enclosed. The firm submitting Tender must have valid VAT/Sales Tax/PAN No. etc. and copy of the same may be enclosed with their tender (To be submitted in Technical Bid Envelope) failing which their bid will be treated as non-responsive and rejected.

SIGNATURE WITH STAMP OF THE BIDDERS