



भाकृअनुप- प्याज एवं लहसुन अनुसंधान निदेशालय
राजगुरुनगर, पुणे- 410505 (महाराष्ट्र)
ICAR - Directorate of Onion and Garlic Research
Rajgurunagar, Pune-410505 (Maharashtra)
Phone No.(02135) 222026, Fax: (02135) 224056, Email: director@dogr.res.in



F.No15-2/2015-16/SP/Chemical RC

Date:-15/12/2014

निविदा नोटिस / TENDER NOTICE

प्याज एवम लहसुन अनुसन्धान निदेशालय राजगुरुनगर, पुणेमें रसायन/ काँच सामान / प्रयोगशाला उपभोग्य सामान की खरीद हेतु वार्षिक अनुबंध आधार पर प्रस्ताव (कोटेशन) निमंत्रण

निदेशक, प्याज और लहसुन अनुसंधान निदेशालय, राजगुरुनगर द्वारा इस निदेशालय में वार्षिक अनुबंध के आधार पर रसायन/ काँच सामान/ प्रयोगशाला उपभोग्य सामान एवं प्लास्टिक उपभोग्य सामान की खरीदी हेतु अनुभवी एवं अधिकृत एजेंसियों/ स्टॉकिस्टों/ डीलरों से निविदा प्रस्ताव (कोटेशन) आमंत्रित किए जाते हैं। सभी आमंत्रित एजेंसियों से अनुरोध किया जाता है कि अपने कोटेशन में सभी आवश्यक नियम एवं शर्तों का विवरण स्पष्ट रूप से प्रस्तुत करें।

Invitation of proposals for Annual Rate Contract (RC) for procurement of Laboratory Chemicals/Glassware/Consumables.

The Director, Directorate of Onion & Garlic Research (DOGGR) is inviting proposals for Annual Rate Contract (RC) for procurement of Lab Chemicals/ Glassware/ Labware and Plastic Consumables from experienced & authorized Agencies/ Stockiest/ Dealers. All inviting firms are requested to legibly mention all the necessary details & terms & conditions in their proposals.

पत्राचार हेतु पता/ Address for communication:-

निदेशक / The Director

प्याज एवम लहसुन अनुसन्धान निदेशालय / Directorate of Onion and Garlic Research
राजगुरुनगर, पुणे, महाराष्ट्र - 410505 / Rajgurunagar, Pune, Maharashtra- 410 505

दूरभाष /Phone No. (02135) 222026, फैक्स /Fax: (02135) 224056,

ई मेल /Email: director@dogr.res.in

वेबसाइट /Website - <http://www.dogr.res.in>

1) NATURE OF PROCUREMENT

1. Procurements regarding purchase of Lab Chemicals/Glassware/Consumables etc. Necessary purchase order will be issued time to time as per requirement of DOGR.
2. Procurement will be done form the items/services mentioned in price list/price catalogues only.
3. All the specifications shall strictly according to price list/price catalogues only.
4. All orders should be executed in stipulated time which will mention in concerned purchase orders.
5. All orders delivery should be done in proper packaging only. Any extra packing like dry ice/corogated boxes/Styrofoam boxes etc if required for ordered products should be used & no extra charges shall be paid for these.
6. Damaged products during transit shall summarily be rejected.
7. All the orders are required to deliver at this office door & office will not bear any freight charges.

2) TERM/PERIOD OF CONTRACT

The term of contract is for financial year 2015-16 i.e. form 01/04/2015 to 31/03/2016.

3) PAYMENT TERMS

1. The firm is required to submit its final & proper sealed & signed invoice in duplicate which should be strictly as per given purchase order at the time of delivery of order.
2. No other payments other than ordered products & mandatory government taxes @ applicable rates on them shall be made. All the payments of ordered products shall strictly according to price list/price catalogues only
3. Proper delivery challan should also be enclosed with their invoices.
4. As far as possible, partial supply should be avoided. But due to any unavoidable circumstances, if partial supply made then invoice should be submitted for partial supply only.
5. For any reason if firm is unable to execute the order in stipulated time then same should be conveyed to DOGR in formal communication otherwise it may be liable for rejection or penalty shall be imposed.
6. All the payments are subject to proper delivery of ordered products in stipulate time.
7. Payment shall be released within twenty one (21) days after submission of invoices.
8. All invoice payments shall be released through NEFT/RTGS only.

4) ELIGIBILITY

The firm/dealer/agency should be authorized from concerned manufacturing company. Current Authorization letter in that effect should be enclosed with proposal. Further authorization validity should be at least equals to term/period of contract.

1. Covering letter of RC proposal mentioning for which consumable (Chemical/Glassware/Lab ware etc) RC is to be done.
2. Authorization certificates of manufacturing company.
3. Price List/Price Catalogues (In soft copy/hard copy).
4. Undertaking about price validity (please see General Terms & Conditions)
5. Certificate mentioning that firm is not black listed (please see General Terms & Conditions)
6. All the Bank Account Details necessary for NEFT/RTGS payments.
7. PAN/TAN photocopy & VAT registration number.

5) GENERAL TERMS & CONDITIONS

1. The R/C proposal should contain price list/price catalogues which shall only be considered throughout the contract period. No further alteration in price for any reason shall entertain. Price list/price catalogues which will receive with proposal shall only remain in force throughout the contract period.
2. RC proposal without price list/price catalogues shall summarily be rejected.
3. As far as possible, please submit soft copies of price list/price catalogues.
4. All proposals & price list/price catalogues should be properly signed by appropriate authority.
5. Undertaking mentioning that prices mentioned in price list/price catalogues submitted along with R/C proposal shall not be changed throughout the term/period of contract should be submitted along with R/C proposal.
6. Blacklisted firms by any government department or any other ICAR institute need not apply. Certificate in this respect (mentioning that firm is not blacklisted) should also be enclosed with RC proposal.
7. Sealed Envelope containing RC proposal should be super scribed as "RC Proposal for Chemical/Glassware/Lab Ware/Consumable (mention only which is applicable) for 2015-16
8. RC proposals should be submitted on or before due date by means of Courier/Speed Post/Register Post or may submit personally on any working day within office hours. Proposals received after due date shall summarily be rejected. DOGR is not responsible for delay in transit for any reason
9. The Director, DOGR reserved the right to accept/reject any/all RC proposal(s) without assigning reason thereof. All the decisions taken by The Director, DOGR in this effect is binding on the participating firms.

6) DUE DATE

Due date to submit RC proposal is 14th March 2015.

Administrative Officer