



भाकृअनुप-प्याज एवं लहसुन अनुसंधान निदेशालय  
राजगुरुनगर, पुणे-४१०५०५ महाराष्ट्र  
ICAR-DIRECTORATE OF ONION AND GARLIC RESEARCH  
Rajgurunagar, Pune – 410 505, Maharashtra  
Phone (02135) 222026, 222697, Fax (02135) 224056 Email:director@dogr.res.in



Note : All the communication must be addressed to the Sr. Administrative Officer by designation, ICAR-DIRECTORATE OF ONION AND GARLIC RESEARCH, RAJGURUNAGAR PUNE – 410 505 \* (The quotation is also being uploaded on the DOGR website [www.dogr.res.in](http://www.dogr.res.in) and the other prospective bidders can make use of the document down loaded from the website.

No. F. 15-112/2015-16/EPBX/ S&P/ 5767 to 5776  
To,

Date:13/02/2017

Office Copy ( Address enclosed)

Subject:- Quotation For (CAMC) Comprehensive Annual Maintenance Contract of EPBX System with Extension and Accessories at ICAR-Director, Directorate DOGR, Rajgurunagar, Pune – regarding.  
Sir,

Quotation is hereby invited by the ICAR-Director, Directorate DOGR, Rajgurunagar, Pune from reputed and registered contract for Compressive Annual Maintenance Contract (CAMC) of EPBX System with Extension and Accessories as per terms and conditions given below.

Sr. No.	Name of Item Particulars/ Specifications:-	Estimated Cost Rs. (For One year)	Amount of EMD	Last date of Submission quotation
1.	(CAMC) Comprehensive Annual Maintenance Contract of EPBX System with extension and Accessories as per Annexure I	30,000/-	-----	27.02.2017

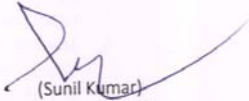
TERMS AND CONDITIONS:-

1. The vendor should have the valid VAT, PAN and Service Tax No. and copy of the same along with their quotation should be submitted.
2. The vendor should be well experience, would have completed similar contract in any three Government / semi government /Autonomous Organization. They should also enclose certification regarding successful completion from the said organization.
3. Validity of quotation should be 90 days
4. Amount under CAMC of EPBX System with Extension along with accessories including replacement of parts, wires, Cables, Telephone Instruments and other related accessories, Extension if any other Telephone Connection etc. also all Labour Charges will covered under CAMC, and no other charges will be made by this Directorate. The payment will be on six monthly basis only. The payment will be made after completion of satisfactory service. The Vendor will have to submit Service Report / Visit Report date wise.
5. **The vendor should be well experienced to operate EPBX System, repair and maintenance of Telephone, replacement of cables etc. and the firm would have completed similar contract in any three Government/Semi Government/Autonomous Organization. They should also enclose certification regarding successful completion from the said organization.**

Continued on page 2.

9/2

6. Faulty calls should be attended immediately.
7. The vendor should submit EMD of Rs. ....subject to quoted rates above One Lakh in from of DD/Banker cheque drawn in favour of ICAR-Director, Directorate DOGR, Rajgurunagar and payable at SBI Rajgurunagar, Pune failing which their offers shall be considered as non-responsive . The EMD of successful bidder shall be returned immediately after awards of contract without any interest. Also your Bank details is required by this Directorate.
8. The successful bidder will have to submit 10% of the cost of CAMC for EPBX System with extension and Accessories if quoted the rates above One Lakh, as Security Deposit in from of DD / Banker cheque or Bank Guaranty. The DD/ banker Cheque should be drawn in favour of ICAR-Director, Directorate DOGR, Rajgurunagar, Pune. The security Deposit should be valid for the additional 2 months beyond the period of contract.
9. Cutting / over writing, if any should be countersigned with the seal of the company.
10. The taxes if any should be indicated separately, failing which it will be assumed that the cost has been quoted inclusive of all taxes and later on payment on account of any additional taxes, charges will not be entertained.
11. In case of failure on the part of service provider to carry out the work during the contract period the client has the right to get the work done by any other party and client shall deduct the charges payable for the service from the service provider's Tax invoice/bill or Security deposit.
12. The successful bidder will have to enter into a contract to this effect. The successful bidder shall carry out and complete the work in every respect in accordance with the contract. No Subletting of work as a whole or part the bidder is permissible.
13. The intimation of any fault in the machine will be reported to the vendor on telephone, the faults should be attended within seven hours from the time of booking complaint. In case Contractor Fails to repairs the EPBX System with extension and Accessories within Two days, penalty at the rate of Rs.100/- per day will be impose till such time the machine is restored back to smooth working condition.
14. The details of EPBX System with extension and Accessories make, model and year of purchase is given in Annexure-I .Bidder are advised in their own interest to inspect the machine during 3.00p.m. to 4.00 p.m. on any working day before submitting their Bids/ quotations .
15. If the above terms and conditions are acceptable the bidder may submit their rates as per Annexure II enclosed.
16. The last date of Receipt of Quotation in sealed cover super scribed with Quotation for Comprehensive Annual Maintains Contract of EPBX System with extension and Accessories due on 27.02.2017 shall be accepted till 13.00p.m. 27.02.2017. The late bid shall not be accepted at any cost.
17. The successful bidder will have to sign contract for CAMC on non-Judicious Stamp paper of Rs.100/-
18. The initial contract will be for the period of one year and if their service are found satisfactory, it can be further extended for another one year and without any revision in rate.
19. Quotation will be accepted, only from the genuine firm.
20. The court at Rajgurunagar, Pune will have the jurisdiction to deal with any legal matters or disputes.
21. The Director reserves the right to cancel or accept all or any bid without assigning any reason whatsoever.

  
(Sunil Kumar)  
Senior Administrative Officer

Encl: Annexure- I, II

1. Sh. D.B.Mundharikar, I/c EPBX System, DOGR, Rajgurunagar.
2. In-charge ARIS Cell, DOGR, Rajgurunagar for uploading in the Website.



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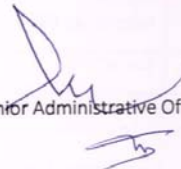


ANNEXURE – I

TECHNICAL SPECIFICATION (SCOPE OF WORK)

**Name of Item:** (CAMC) Comprehensive Annual Maintenance Contract for EPBX System - Quantity:-One set  
No.

Sr.	Particular	Qty.	Make	Location	Year of purchase	Location	Remarks
1	EPBX System make Crystal 56 kx super hybrid key Telephone System having 4 Trunk Lines and 52 Extension Telephone along with all accessories attached with the machine for functioning.(CAMC) Comprehensive Annual Maintenance Contract basis (All Extension Telephones,Cables, Wire etc.)	1 set	Crystal 56 kx super hybrid	Reception, DOGR, Rajgurunagar	11.03.2014	EPBX is in the reception Counter and Telephones Extension are with the officers/various Lab. Around extension building and Farm Sanction etc.	
	Total	1 Set					

  
Senior Administrative Officer



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FORMAT FOR QUOTATION FOR CAMC FOR EPBX SYSTEM

ANNEXURE-II

(To be returned by bidder along with the quotation duly completed and signed)

Name of the firm:-----  
Full address :-----  
Telephone no :-----  
Email Address :-----  
FAX No :-----  
VAT No :-----  
PAN No :-----  
Service Tax No :-----

Sr.No	Description	Quantity	Rate for EPBX System (in Rs)	Taxes	Grand Total
1	EPBX System make Crystal 56 kx super hybrid key Telephone System having 4 Trunk Lines and 52 Extension Telephone along with all accessories attached with the machine for functioning.(CAMC) Comprehensive Annual Maintenance Contract basis (All Extension Telephones,Cables, Wire etc.)	1 Set			
	Grand Total	1 Set			

We Agree to carry out Compressive Annual Maintains Contract of EPBX System with extension and Accessories as per terms and conditions.

mentioned in the letter of inviting quotation for a total cost of Rs .------(in figure) Rupees -----

------( in words) for One year (12 Months) We have read, understood and accepted the terms and conditions mentioned

in the letter inviting quotation

We are also enclosing DD/BC No. -----Dated----- For Rs----- towards payment of EMD

(Bidder)  
Signature with seal

Mob.No./Phone No.:

E mail id: